



## SAUDI AIRLINES CATERING CO. ANNOUNCE TO INVITE ITS SHAREHOLDERS TO ATTEND THE ORDINARY GENERAL ASSEMBLY MEETING (FIRST MEETING)

The Board of Directors of Saudi Airlines Catering Co. is pleased to invite its shareholders to attend the Ordinary General Assembly Meeting (First meeting) which that will be held in the Company's Catering Unit located in King Abdulaziz International Airport in Jeddah location link <https://goo.gl/maps/P4PGkonxytN2> on **21 / 05 / 1440H** corresponding to **27 / 01 / 2019** at 06:30 p.m. to consider the following agenda:

Approval on the composition of the Audit Committee and determining its responsibilities, framework, and the remunerations for three years period starting from **26th January 2019** until **25th January 2022**, based on the following members (Curriculum Vitae and Audit Committee Charter attached) :

- 1. Eng. Raed Ibraheem Al Mudaiheem (Independent member of the Board Directors).**
- 2. Mr. Hasan Shakib Al Jabri (Independent member of the Board Directors).**
- 3. Dr. Mohammed Ali Hassan Ikhwan (Independent - External member).**

Each shareholder registered in the shareholders register in the Securities Depository Center at the end of trading session preceding the Ordinary General Assembly Meeting, and as per the Laws and Regulations, have the right to attend the Ordinary General Assembly Meeting. Furthermore, the right to register the attendance for the Assembly meeting ends when the Assembly is held, and the right to vote on the Assembly items for attendees ends when the Ballot Collection Committee completes the collection of votes.

The quorum necessary for this scheduled meeting is shareholders representing 25% of the Company's capital; however, if the quorum was not present for the first meeting, a second meeting will convene an hour after the allocated time slot of the first, and that meetings' quorum will be met by any number of shares represented therein.

Each shareholder may authorize any other person to attend on their behalf other than a member of the Company's Board of Directors or an employee of the Company. These proxies or the private power of attorney letter should be attested by:

- The chamber of commerce if that person was affiliated with it or is a legal entity in the form of a company or establishment.
- An authorized bank or person in the Kingdom of Saudi Arabia only if the person holds an account with that bank or authorized person.
- The Notary Public or an authorized Private Notary.

The proxy document's copies should be sent to the Company two days before the commencement of the Assembly on the following address: Al Sayeb Al Jumahi Street Almohammadya District (5) P.O. Box 9178, Jeddah 21413 Kingdom of Saudi Arabia. Additionally, the original copies of the proxy documents should be present on the day of the Ordinary General Assembly along with personal identification original and copy (please see attached a proxy letter template).

Moreover please note that the shareholders are able to electronically vote on agenda items through the services of Tadawulaty starting from Wednesday **23 / 01 / 2019G** corresponding to **17 / 05 / 1440H** at 10:00 a.m. until 04:00 p.m. of the day of the Ordinary General Assembly, and the electronic voting mechanism is available with no cost for all shareholders through the following link: [www.tadawulaty.com.sa](http://www.tadawulaty.com.sa)

**For more information, please contact Investor Relation Department via 0122339400 Ext 8185 or by email [board.secretariat@Saudiacatering.com](mailto:board.secretariat@Saudiacatering.com)**